



## NOTICE OF THE ANNUAL GENERAL MEETING OF AL SHAHEER CORPORATION LIMITED

Notice is hereby given that the 7<sup>th</sup> Annual General Meeting of AlShaheer Corporation Limited ("Company") will be held on Thursday, November 25, 2021, at 09:00 a.m. through video-link facility to transact the following business;

### Ordinary Business

1. To confirm the minutes of last Annual General Meeting held on November 27, 2020 and last Extra Ordinary General Meeting held on December 09, 2020.
2. To receive, consider and adopt the Stand-alone and Consolidated Audited Financial Statements of the Company for the financial year ended June 30, 2021 together with the Directors' and Auditors' Report thereon.
3. To appoint auditors for the ensuing year ending June 30, 2022 and fix their remuneration. EY Ford Rhodes, Chartered Accountants retire and M/s. Grant Thornton Anjum Rahman being eligible, offer themselves for appointment.

**Sd**  
Company Secretary  
November 03, 2021

### Notes:

1. The individual Members who have not yet submitted photocopy of their valid Computerized National Identity Card (CNIC) to the Company/ Share Registrar, are once again reminded to send the same at the earliest directly to Company's Share Registrar, CDC Share Registrar Services Limited, CDC House, 99-B, Block B, S.M.C.H.S., Main Shahra-e-Faisal, Karachi – 74400.

The Corporate Entities are requested to provide their National Tax Number (NTN). Please give Folio Number with the copy of CNIC/ NTN details. Reference is also made to the Securities and Exchange Commission of Pakistan (SECP) Notifications SRO 779(I) dated August 18, 2011, and SRO 831 (I)

2012 dated July 05, 2012, which mandates that the dividend warrants should bear CNIC number of the registered member or the authorized person, except in case of minor(s) and corporate members.

2. Share Transfer Books will be closed from November 19, 2021 to November 25, 2021 (both days inclusive) when no transfer of shares will be accepted for registration. Transfers in good order, received at the office of Company's Share Registrar, CDC Share Registrar Services Limited, CDC House, 99-B, Block B, S.M.C.H.S., Main Shahra-e-Faisal, Karachi – 74400 on November 18, 2021 by 5:00 p.m. will be considered for entitlement.
3. In light of the COVID-19 situation, the Securities and Exchange Commission of Pakistan ("SECP"), in term of its Circular No. 6 dated March 03, 2021 the Company will be taking measures of managing the AGM of the company in consonance with the Governments restrictions on public gatherings. Hence, the proceedings of the meeting will be carried out through video-link facility. In this regard, special arrangements have been made for the AGM which are as under:
  - a. AGM will be held through Zoom application – a video link facility.
  - b. The notice will also be uploaded on the website of the Company.
  - c. The Members are requested to attend and participate in the AGM through video link facility. To attend through video link, Members can download the app/software through <https://zoom.us/download> and login via video-link to participate in the AGM proceedings.

- d. Shareholders are requested to get themselves registered with the CDC Share Registrar Services Limited at least two working days before the AGM by email or WhatsApp at [cdcsr@cdcsrsl.com](mailto:cdcsr@cdcsrsl.com) & 0321-8200864 by providing the following details:

Folio/CDC A/c No.	Company	Name of Shareholder	CNIC Number	Cell Number	Email Address
	Al Shaheer Corporation Limited				

Video-link for the meeting will be sent to members at their provided email addresses enabling them to attend the meeting on the given date and time.

Login facility will be opened thirty minutes before the meeting time to enable the participants to join the meeting after identification process. Shareholders will be able to login and participate in the AGM proceedings their devices after completing all the formalities required for their identification and verification of the shareholders.

All members, entitled to attend the meeting, are entitled to appoint another person in writing as their proxy to attend on their behalf. A proxy must be a member of the Company.

- e. Shareholders may send their comments and suggestions relating to the agenda items of the AGM to the Company Secretary's office at least two (2) working days before the AGM at the given email address [cdcsr@cdcsrsl.com](mailto:cdcsr@cdcsrsl.com). Shareholders are requested to mention their full name, CNIC # and Folio/CDC Account # for this purpose.
- f. Shareholders are encouraged to participate in the AGM to consolidate their attendance and participation through proxies.
4. In case of individuals, the account holders or sub-account holders whose registration details are uploaded as per the Regulations shall submit the proxy form as per above requirements.
5. Duly completed instrument of proxy, and the other authority under which it is signed, or a notarially certified copy thereof, must be lodged with the Company Secretary at the Company's Registered Office (Suite # G/5/5, 3rd Floor, Mansoor Tower, Shahrah e Roomi, Block 8, Clifton) at least 48 hours before the time of the meeting.
6. Members having physical shareholding are requested to notify the change in address if any to the Company's Share Registrars, , CDC Share Registrar Services Limited, CDC House, 99-B, Block B, S.M.C.H.S., Main Shakra-e-Faisal, Karachi – 74400.
7. In case share are held CDC, then the request notify the change of address must be submitted directly to broker / participant / CDC investor account Services
8. CDC Account Holders will further have to follow the under-mentioned guidelines as laid down by the Securities and Exchange Commission of Pakistan:

#### **For Appointing Proxies:**

- i) In case of individuals, the account holder or sub-account holder and/or the person whose securities are in group account and their registration details are uploaded as per the Regulations, shall submit the proxy form accordingly.
- ii) The proxy form shall be witnessed by two person whose names, addresses and CNIC number shall be mentioned on the form.
- iii) Attested copies of CNIC or the passport of the beneficial owners and the proxy shall be furnished with the proxy form.
- v) In case of corporate entity, the Board of Directors resolution/ power of attorney with specimen signature of the person nominated by the corporate entity shall be submitted.

# FORM OF PROXY

## ANNUAL GENERAL MEETING

I / We \_\_\_\_\_ of \_\_\_\_\_  
in the district of \_\_\_\_\_ being a member of "AL SHAHEER CORPORATION LIMITED" and  
holder of \_\_\_\_\_  
\_\_\_\_\_ordinary shares as per Registration Folio No./CDC Participant I.D. No./Sub-Account  
No. \_\_\_\_\_ CNIC No./ Passport No. \_\_\_\_\_ entitled to vote, hereby appoint  
Mr./Mrs./Miss \_\_\_\_\_ of (full address) \_\_\_\_\_ (being  
member of the Company) as my/our proxy to attend, act and vote for me/us and on behalf at the  
Annual General Meeting of the Company to be held on 25th day of November, 2021 and/or at any  
adjournment thereof.

Dated: \_\_\_\_\_

Signature \_\_\_\_\_

Presence of:

1. \_\_\_\_\_
2. \_\_\_\_\_

### Important Note:

1. This form of proxy, duly completed and signed, must be deposited at the registered office of the company situated at Suite # G/5/5, 3rd Floor, Mansoor Tower, Block 8, Shahrah e Roomi, Clifton, Karachi.
2. This form should be signed by the Member or by his/her attorney duly authorized in writing. If the member is a Corporation, its common seal should be affixed to the instrument.
3. A member entitled to attend and vote at the meeting may appoint any other Member as his/her proxy to attend and vote on his/her behalf except that a corporation may appoint a person who is a Member.

### For CDC Account Holders/Corporate Entities:

In addition to the above, following requirements have to be met:

1. The Proxy form shall be witnessed by two persons whose names, addresses and CNIC Numbers shall be mentioned on the form.
2. Attested copies of CNIC or Passport of the beneficial owners and proxy shall be furnished with the proxy form.
3. The proxy shall produce his/her original CNIC or original Passport at the time of the meeting.
4. In case of corporate entity, the Board of Directors' resolution/power of attorney with specimen signature shall be submitted along with proxy form.